

Mound City Library 3D Printing Policy
Adopted: February 14, 2024

The Mound City Library (the Library) provides community access to 3D printing to make three-dimensional objects from melted thermoplastic using a design that is uploaded from a digital computer file.

- I. Use of the 3D Printer
 - A. Mound City Library card holders in good standing are welcome to use the 3D printer service.
 - B. Objects printed must not be obscene and comply with copyright and safety restrictions specified in Section IV below.
- II. Design Responsibility
 - A. Patrons are responsible for their designs. Staff does not correct errors or modify designs. If the conversion software declares the design is unprintable, or that it has serious errors, the patron is notified that the object is unprintable and that their flash drive may be picked up with no cost to the patron.
 - B. The patron pays for the object before it is released to the patron. Refunds are not given for objects that do not print as the patron expected or desired. The patron is not charged for failed prints caused by staff error or hardware failure.
- III. Printing
 - A. Objects must be picked up by the patron who submitted the print request. Objects will be held for thirty days and then become Library property.
 - B. The patron is responsible for payment for an item (which includes materials, equipment use, and staff time) even if the object is not picked up within the thirty-day window.
 - C. Turn-around time on prints cannot be guaranteed. Objects are generally printed in the order submitted.
 - D. Objects are printed only in the colors offered by the Library at the time of printing.
 - E. Patrons are responsible for any desired post processing for their object such as filing or removing support plastic.
 - F. Patrons may 3D print any object for education, research, or personal hobbies. The 3D printing service is not designed for production use. For example, print requests for large numbers of identical objects will not be accepted.
 - G. Unless otherwise requested by the patron, photographs of 3D printed objects may be shared on Library media outlets.
- IV. Copyright and Other Considerations
 - A. Objects must not infringe upon any third party's intellectual property rights. Patrons using the 3D printer must abide by copyright laws. The Library abides by the copyright laws of the United States (Title 17, U.S. Code). The 3D printer will not be used to print material that infringes any patent, trademark, trade secret, copyright or other proprietary rights of any party.
 - B. Objects must be intended for lawful purposes and must not be prohibited by local, state or federal law.
 - C. Objects must not be construed as having the intent to harm. Objects which are dangerous, or pose a threat to the well-being of others will not be printed. No object that may

function as a weapon, or part of a weapon, will be printed. Facsimiles of weapons will not be printed. For example, no firearms, knives, lock picks, or parts thereof will be printed.

D. Objects must not be obscene or otherwise inappropriate for the Library environment.

E. The Library cannot guarantee object quality or stability, or confidentiality of designs.

F. The Library is not liable for objects which prove to be functionally faulty, defective, or unsafe in their use.

G. The Library reserves the right to refuse any 3D print request.

H. Supervision of the use of the 3D printer by Library staff does not constitute knowledge, or acknowledgement, of any unapparent final use of the 3D product, and the Library specifically disclaims any knowledge thereof.

I. Any individual using the Library's 3D printer agrees to assume all responsibility for, and shall hold the Library harmless in, all matters related to the individual's use of the 3D printer, including but not limited to violations of patent, trademark and/or copyright law.